

Assessment Policy

Effective Date: 12/03/2026

Review Date: 12/03/2027

This Assessment policy should be read in conjunction with the **Special Considerations Policy**.

Delyn Safety UK will use an open book assessment to assess critical application of the course material. It will test understanding of what delegates have learnt and their application of that knowledge.

Open book assessments permit delegates to access learning materials during the time allocated for that assessment.

Delegates will be able to refer to their notes, books and other resources that they have available to answer the questions. This does not mean that the assessment will be easier or require less preparation.

Delegates are expected to complete the assessment independently and not confer with anyone during the assessment.

Delegates **must not**:

- make copies of any of the assessment questions (either written or screenshot).
- share the details of this assessment with anyone.
- approach or ask anyone for support with their assessment.
- use AI to complete their assessment.

Mobile phones are not permitted to be used during the assessment.

Marking

Assessment papers will be marked by a trainer or external provider who are competent in the subject matter. A sample of assessment papers will be IQA'd by the Delyn Safety Internal Quality Assessor.

Results

Assessment results will be claimed via the awarding organisation's portal and successful delegates will be notified and receive a certificate.

Any delegate who fails an assessment will be offered mentoring and the opportunity to resit.

Signature: 

Name: Mike Joy

Date: 12.03.2026

Position: Managing Director